

# Review of Results Application & Candidate Consent Form (Level 1 / 2, eg. GCSE only)



## Information for candidates

The following information explains what may happen following an enquiry about the result and any subsequent appeal of an examination

If your examination centre makes an enquiry about the result and a subsequent appeal of one of your examinations after your subject grade has been issued, there are three possible outcomes:-

\*\*\*\*Your original mark is lowered, so your final grade may be lower than the original grade you received. The new grade will stand.

\*\*\*\* Your original mark is confirmed as correct, and there is no change to your grade

\*\*\*\*Your original mark is raised, so your final grade may be higher than the original grade you received. (If your overall grade goes up, a refund of the fee will be made to you).

Awarding Body	Service 1	Priority Service 2	Service 2	Priority ATS	ATS
	DEADLINE 21-Sep-23	DEADLINE 26-Aug-23	DEADLINE 21-Sep-23	DEADLINE 05-Sep-23	DEADLINE 21-Sep-23
	Clerical Check		Mark Review	Priority Access to Scripts	Access to Scripts
AQA GCSE	£8.70	NA	£40.35	FREE	FREE
Edexcel GCSE	£12.50	£51.10	£44.50	FREE	FREE
WJEC (Eduqas)	£11.00	NA	£40.00	FREE	FREE
OCR GCSE	£10.00 (with script £24.75)	NA	£57.50 (with script £72.25)	FREE	FREE

Please note these services are for externally examined / marked units only. Please speak to Exams office staff for information about post-results options for NEA components.

Service Requested	please tick
SERVICE 1 Clerical Check	
SERVICE 2 (Mark review)	
PRIORITY SERVICE 2P (Mark review)	
ATS (Access to Script)	
Priority Access to Scripts	

### SERVICE 1 CLERICAL CHECK This service includes the following checks:

That all parts of the script have been marked. The totalling of marks. The recording of marks. The application of any adjustments. The application of grade thresholds. The application of any special consideration, where applicable (indicate on form). The outcome of the re-check will be reported along with a statement of the total marks awarded for each unit/component included in the enquiry. The target for completion is within 20 calendar days of Awarding Body receiving the request.

### SERVICE 2 (Mark review)

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is available for externally assessed components of both unitised and linear specifications.

The deadline for completion is within 30 calendar days of the awarding body receiving the request. This service will include:

- the clerical re-checks detailed in Service 1;
- a review of marking as described above;
- if requested, a copy of the reviewed script(s) for those units/components included as part of the Access to Scripts service. (If the nature of the unit/component is such that access to scripts cannot be arranged, such as externally assessed GCE AS and GCE A2 Modern Foreign Language Speaking tests, then a report/copy of the record sheet may be requested. Awarding bodies will advise centres of the mechanism by which reports may be requested.)

### PRIORITY SERVICE 2P (Mark review)

This service is as Service 2. However, it is only available if a GCE A-level candidate's place in higher education is dependent on the outcome.

Any applications not meeting this criteria will be treated as normal Service 2 requests. The deadline for completion is within 18 calendar days of the awarding body receiving the request.

**ATS (Access to Script)** A photocopy or the original of the students script. (If your script arrives electronically, it will be emailed to you if you have provided us with an accurate email address above. Otherwise they will be available to collect from the Exams Office. Priority scripts should be in centre in time for you to make a request for a review of marking if necessary. Non-priority scripts WILL NOT BE RETURNED IN TIME and are to support teaching and learning only)

Centre No: 66641 The John of Gaunt School - Candidate Consent : \_\_\_\_\_

I give my consent to the head of my examination centre to make an enquiry about the result of the examination(s) listed below.

**I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.**

Candidate Name: \_\_\_\_\_ Candidate No: \_\_\_\_\_

Contact (Email and Phone) \_\_\_\_\_ Signature: \_\_\_\_\_

Awarding Body	Subject	GCE / GCSE	Cost
<b>Total</b>			

*\*Please use the Separate 6<sup>th</sup> form review of results application form for any A Level / other Level 3 qualification.*

*All fees to be paid before an enquiry can be requested. 'ParentPay' is our preferred payment method. Students without access to ParentPay can provide a cheque made payable to the John of Gaunt School or speak to the finance department [finance@jogschool.org](mailto:finance@jogschool.org) for more guidance.*

**ParentPay/ Receipt No.** \_\_\_\_\_ **Date** \_\_\_\_\_