



CHARGING FOR SCHOOL ACTIVITIES POLICY

Originator	Reviewed by	Date of Review	Approved by	Date of Approval	Next Review Date	Website
NRE	R&A	28/06/2021	Board	05/07/2021	July 2022	Yes

Vision Statement

‘Creating an irresistible climate for achievement’

- We challenge, support, and encourage every student to **achieve their potential**.
- We believe **effort** and **dedication** lead to success and we **raise aspirations**.
- We **personalise our provision** to meet the needs of individuals.
- We enable our students to flourish as **confident learners and leaders** of our community.
- We create a culture where all stakeholders **feel valued, supported and proud**.
- We **work collaboratively** to improve outcomes for our students and support other schools to improve.

The Policy

1. This policy statement sets out any charges for school activities.

Books and Equipment

2. Usually:
 - Most parents/guardians will buy their children their own pens, pencils, calculators, etc, although subject departments may loan such equipment on request
 - Most books and stationery are provided free but remain the property of the school however parents/guardians may wish to purchase books and other learning materials for home study
 - Parents/guardians of students who lose or damage books or equipment issued to them are expected to pay the cost of replacement or repair

Charging for Materials

3. Usually:
 - Parents/guardians of students who are on practical courses (e.g. Textiles, Resistant materials etc) and who wish their children to own the finished product may be charged for the materials used
 - When a charge is made by the school, only the costs incurred will be recovered and no profit made
 - No student will be excluded from any compulsory educational activity on the grounds of inability to pay for materials

Activities within the school day (excluding residential which are not part of an examination course) or part of an examination course

4. Any payment from parents/guardians for these activities is voluntary but if parents are unable or unwilling to contribute to make the activity possible and there is no way to make up the shortfall, the activity must be cancelled. No student will be left out of an activity because his/her parents/guardians cannot, or will not, make a contribution of any kind. Parents/guardians must contact the trip organiser or the Finance Office to discuss any concerns regarding payment well ahead of departure

Activities outside the school day (including residential which are not part of an examination course) and not part of an examination course

5. For these activities payment is required for students to take part

Residential Visits

6. Usually:
 - Payment will be required for all residential visits
 - The governors' policy is not to enter students for examination courses necessitating residential study mainly within school time

Public Examinations

7. Usually:
 - The Headteacher has the delegated responsibility to decide whether students are entered for particular examinations

- The Headteacher has the authority to charge for examination entries in certain circumstances including re-sits. For further information please refer to the Examinations Policy
- The Headteacher is authorised to request payment for wasted examination fees where a student fails, without good reason, to complete the requirements of any public examination

Loss and Damage to School Property

8. Parents/guardians of a student who loses or willfully/negligently damages any item of school property or equipment, including, for example, windows or computer equipment, are liable for the cost of repair with a minimum charge of £30.

Lettings

9. To charge all hirers of the school's facilities out of school hours in accordance with published price lists. Hire charges will be reviewed annually.